



## COOK

**Civeo** is currently looking to fill a position for a Cook at our site located near Fort McMurray. The successful candidate will prepare a wide variety of foods, do inventory and grocery orders, and ensure the highest quality of food possible. Duties will include meal preparation, inventory, administrative tasks, safety and teamwork. Cooks must work in a friendly and efficient manner with the client and all staff, manage special requests, and ensure the smooth working order of the site. The successful candidate will work a 20 days on and 10 days off rotation.

### Key Responsibilities

The responsibilities of a Cook include, but are not limited to:

- Check orders received for quantity and quality of product
- Motivate kitchen staff
- Create and follow menus
- Check the quality of raw and cooked food products
- Ensure that sanitation standards are maintained
- Assist with staff development and training
- Promote good public relations
- Participates, accepts and adopts the safety principles described in the Civeo safety program
- Attends and participates in meetings
- Has a complete understanding of WHMIS and applies this knowledge in day to day work
- Works in a safe and responsible manner
- Participates as an integral member of a team

### Qualifications

- Post-secondary or apprenticeship training preferred.
- Food Safety certification valid in the province of Alberta for the duration of your employment is mandatory.
- Advanced Food Safety certification is preferred.
- Journey person certification is preferred.
- 3+ year's food service experience in a commercial kitchen.
- WHMIS and First Aid certification is preferred.
- Customer service skills
- Be highly organized
- Excellent time management skills
- Outstanding communication skills



**Deadline for submission is October 11,, 2017 at 4:30 pm.**

Candidates selected for an interview should expect behavioral based questions and be prepared to answer within the context of past situations or experiences using education, employment history and interest in the job and company. When applying please reference the position you are applying to in the subject line or your email, fax or cover letter

**Should your qualifications meet the criteria, please submit your resume and**

**Cover letter to:**

**Human Resources**

**Fax 780 469 9935**

**Email [resumes@mesg.ca](mailto:resumes@mesg.ca)**